



VASSAR COLLEGE

Optional Self Review and Response for the Administrator Performance Review

To encourage communication between an administrator and the individual to whom he or she reports, Vassar College provides an opportunity for an optional self-assessment and response for the Performance Review Process.

1. Describe your achievements during the last year as they relate to the established goals and responsibilities of your position.

2. Describe the goals or objectives that you did not achieve, and the obstacles that you encountered.

3. What skills do you need to acquire to perform your current responsibilities more effectively?

4. What opportunities for professional development would help you advance your longer term goals?

5. Other comments:

Administrator's Signature

Date

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Acknowledgement of Receipt

Comments:

Supervisor's Signature

Date